

## **Settling into Nursery**

We work within the Statutory Framework for the Early Years Foundation Stage (EYFS), published by the Department for Education (DfE) in March 2021, effective from September 2021

We want children to feel safe and happy in the absence of their parents, to recognise other adults as a source of authority, help and friendship; to be able to share the new learning experiences enjoyed in the Nursery with their parents/carers. We also want parents to feel welcome and involved from the beginning.

In order to accomplish this, we aim to create a partnership with parents in the following ways:

- By creating opportunities for the exchange of information, using among other resources a copy of the Nursery's prospectus and a shared approach to the registration form.
- By ensuring plentiful opportunities for parents to inform the Nursery about their children's current achievements and interests.
- By encouraging parents/carers to visit the Nursery with their children during the weeks before an admission is planned.
- Parents/carers are requested to complete an 'All About Me' book, containing family pictures and the child's preferences, which can be used to help the child settle if distressed.
- We will not allow children to be distressed for long periods of time and should a child not settle, a parent/carer will be contacted to collect the child.
- By making clear to families from the outset that they will be welcome and supported in the Nursery whilst their child is settling. Settle sessions range from half an hour to begin with extending to one hour sessions. Some children may need another hour long session and this will be agreed between supervisor and parent.
- Children cannot play or learn successfully if they are anxious and unhappy. Our settling procedures aim to help parents/carers and children to feel comfortable in the Nursery and to ensure that children benefit from what the group has to offer and feel confident that their parent/carer will return at the end of the session/day.
- By introducing new families into the group on a staggered basis, for example two new children a day for a week rather than ten new children all at once, if necessary.
- Transfer documents will be completed by staff and given to parents/carers for their consent for it to be sent to the next provider. This information sharing will greatly help the child to settle after transition.

**Adoption Date: 1<sup>st</sup> September 2020.**

**Signed:**

*Nm Orel .*

## **Annual Review**

Reviewed 1<sup>st</sup> September 2021

Reviewed 1<sup>st</sup> September 2022

Reviewed 1<sup>st</sup> September 2023

Next review 1<sup>st</sup> September 2024